



**Achieve business  
transformation, while  
cutting cost and complexity**

**Accounts Payable Automation**

  
**proactis**



# **Unlock the strategic value of Accounts Payable**

With Proactis Accounts Payable Automation you obtain a highly automated, lower cost process that greatly streamlines processing of all invoices from receipt to payment. At the same time, it helps drive improved supplier relationships and higher levels of policy compliance throughout the Purchase-to-Pay cycle.

# We understand your challenges

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- ④ Invoice processing is a high-touch, manual activity.
- ④ Dealing with all types of invoices from both high and low volume suppliers is a challenge.
- ④ Inefficient, error-prone process leads to excess costs, inaccurate payments and frustrated suppliers.
- ④ Lack of efficiency eliminates the ability to take advantage of early payment discounts.
- ④ Cumbersome Accounts Payable (AP) process creates a barrier to broader transformation efforts.

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**We realised that AP was a source of untapped power. Harness it, and we could transform strategy and performance.** ”

Chief Financial Officer

# We have the solution

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Proactis Accounts Payable Automation offers a framework of advanced technologies and managed services to dramatically reduce the complexity and cost of the entire Accounts Payable (AP) function, from invoice receipt to payment authorisation.

It is a modular solution that gives you the flexibility to deploy the right combination of software and services to transform the way your AP function meets today's needs, and to smoothly evolve over time.

# What you can do

## **Intelligent document and data capture**

### **Invoice capture**

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Turn paper and PDF invoices into ready-to-process electronic records using advanced Optical Character Recognition (OCR) scanning technology. It captures a scanned image of the document, extracts all the key information, creates an electronic record and provides instant access to the electronic image of the invoice.

## **Switch to 100% paperless invoicing – from day one**

### **Electronic invoice methods**

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Further increase efficiencies by eliminating the use of paper invoices with any type or size of supplier. You can select the best-fit approach for each supplier, including high volume/frequent suppliers as well as low volume/infrequent suppliers. These include: eInvoice file transfer, online supplier self-service direct entry and 'PO Flip' invoice submission.

## **Make processing hands-free, wherever possible**

### **Invoice matching and authorisation**

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Processing becomes highly streamlined because coding is ready-populated upstream. Invoice receipt, review, matching and approval can be handled automatically, saving hours for your staff, while stopping fraud and error. Faster processing leads to easier cash management, swifter payments and early discounts.

## **Benefit from closer supplier relationships**

### **Cloud-based supplier communication**

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AP automation becomes even more efficient when combined with The Business Network from Proactis. You can take collaboration to the next level and embrace 'best practice', streamlining communications and providing suppliers with a wealth of self-service tools.



# With Proactis Accounts Payable Automation you can achieve:

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## Hard savings


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- 🕒 Reduced cost of Accounts Payable.
- 🕒 Reduced payment of duplicate and improper invoices.
- 🕒 Increased capture of early payment discounts.
- 🕒 Reduced audit costs.

## Strategic benefits

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- 🕒 Improved budget and cash management.
- 🕒 Better data for spend analysis.
- 🕒 Improved supplier relationships.

A hand is holding a tablet computer. A large, thick, orange scribble is drawn over the entire image, framing the text. The background is a blurred office setting with a laptop and other equipment.

If you want to become a **faster, leaner, smarter** organisation, then contact Eclipse today.

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